

Continuing Education Provider Application Form

The Personal Training Academy Global Certification Board's (CB) continuing education program is designed to help PTAG-CPTs achieve ongoing skills and knowledge development through continued learning.

If you would like to become an approved provider of education for the PTA Global, you must first ensure that your program meets the advanced knowledge requirements specified in the Continuing Education Provider section of the Exam Candidate Handout.

If your course(s) or program(s) fulfill the requirements there, you will need to complete this form, in its entirety, and fulfill all material and necessary information submission requirements, along with your application fee.

Please allow at least 30 days from the reception of your application for review and, should your application be accepted, determination of appropriate CEC credits (1.0 CECs = equivalent of one hour of study).

The term for continuing education providership is the calendar year, so they expire December 31st of each year. You will need to reapply each year, at least 30 days before the expiration, to avoid loss of recognition as a continuing education provider.

Please complete the following information, in its entirety, and let us know if you have any questions or if we can be of help in the process.

We look forward to your participation as a continuing education provider with PTA Global.

CEC Approval Fees are non-refundable

First Time Approval	\$150/course or program
Each Additional Approval within the year	\$ 50/course or program
Annual Maximum	\$500

Contact Information

Company Name: _____

Contact Person's Name: _____

Address: _____

Phone: _____

Email: _____

Website: _____

Qualifications of Instructor or Program Writer/Creator

Title (Author, Doctor, Presenter, etc.): _____

Certification(s): _____

Degree(s): _____

Schools Attended: _____

Course/Program Information

Name of Course/Program: _____

Type of Course/Program (Circle all that apply):

- | | | | |
|-------------------|-------------------|--------------------------|-------------------|
| <i>Workshop</i> | <i>Lecture</i> | <i>Seminar</i> | <i>Home Study</i> |
| <i>Convention</i> | <i>Conference</i> | <i>University Course</i> | |

Advanced Content Covered Specific to PTAG Domains (Circle all that apply):

- | | | |
|----------------------------|---|-----------------------|
| <i>Program Design</i> | <i>Professional Workplace Practices</i> | <i>Human Behavior</i> |
| <i>Special Populations</i> | <i>Exercise Sciences</i> | <i>Nutrition</i> |

Contact Hours: (Number of hours of required study or attendance: _____)

Course/Program Description: **(Please describe, in detail, the specific content covered as it relates to one or more of the PTAG CPT expected knowledge domains, and attach additional sheets if necessary):**

CEC Request Payment Page

First Time Approval	\$150/course or program
Each Additional Approval within 12 months	\$ 50/course or program
Annual Maximum	\$500

How will you be paying the fees for the Course(s)/Program(s)? (Please circle your selection)

CEC Approval Fees are non-refundable

VISA *Mastercard* *American Express*

Credit Card Number: _____

Expiration Date: _____ CVV Code: _____

Please include the following to complete your application:

- Complete Certified Personal Trainer CEC Approval Request Form
- Payment information
- Course/Program/ Workshop Information
- Resources/references used to develop course/program/workshop
- Complete lesson plans
- Course material(s) that are necessary for the personal trainer to purchase and review to achieve CEC credit
- Resume(s) or Curriculum Vitae (CV) of instructor(s) and/or creator(s) of the course(s), program(s), or event(s)

Email complete application to: certificationboard@ptaglobal.com