

## CPT Exam Retest Request

Candidates who show up late, do not have proper documentation, miss a scheduled exam appointment, or do not pass the certification exam on the first attempt and wish to retake the exam will be allowed to retest after a one-week waiting period. If the candidate is unsuccessful after the second attempt, he/she will be required to wait thirty (30) days between subsequent exam attempts. Exam retakes are issued for up to 60-day exam window. The CPT exam may not be taken more than three (3) times.

Exam Retakes are to allow testing up to one year from starting CPT course. Retakes may not be a full 60-day exam window.

Example1: If you purchase your first retake on day 181 you will be awarded a 60-day retake authorization window.

Example2: If you purchase a second retake on day 325 (a second retake requires you to wait 30 days) you would be awarded a second retake authorization but your exam window would be 10 days, thus your exam must be completed on or before 365 days of starting CPT course.

The fee for the retest is \$99.00

Date of missed/ incomplete/ failed exam \_\_\_\_\_

Please check the appropriate test below

First Retest       Second Retest

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

PTA Global Student ID# \_\_\_\_\_

Email address on PTAG Account \_\_\_\_\_

Please email this complete application to: [info@ptaglobal.com](mailto:info@ptaglobal.com)

Once received you will get an email asking you to call (877) 647-0690 for payment  
Monday through Friday: 9:00 am-5 pm Pacific Standard Time