

Exam Appeals

Candidates may request an appeal of their final exam score. Requests must be received in writing on the official PTAG appeals form, which can be found at: www.ptaglobal.com within thirty (30) days of the examination date. Decisions will be communicated in writing only. All decisions are final. For more information about the appeals process, please see the appeals section of this Handbook.

Disciplinary Action Appeals

As described in the Due Process Section of the Exam Candidate Handbook, the first recourse for a disciplined candidate or certified professional who disagrees with the findings leading to disciplinary action or the imposed action itself, can file a request for appeal with the Administrative Committee. The Committee will consider any new information provided by the affected individual and will either reverse or uphold the earlier determination. Although the Committee may uphold the original finding, the Committee may determine to reduce or affirm the earlier imposed disciplinary action. The individual is then allowed to seek review of the Committee's appeal decision by the Certification Board. A separate request for review by the Board must be submitted. The Board will review the appeal at the next scheduled board meeting. The Board typically meets two times a year. Decisions of the Board are final. All decisions of the Committee or the Board are communicated in writing only.